

नेपाल सरकार
शान्ति तथा पुनर्निर्माण मन्त्रालय
राहत तथा पुनस्थापन इकाई
(राहत तथा पुनस्थापन इकाईद्वारा सम्पादन हुने कार्यक्रमहरुको अनुगमन फारम)
अनुगमन/मूल्याङ्कन प्रतिवेदन
(आ.व.०६६/०६७)

१. अनुगमन अवधि २०६७/ / देखि २०६७/ / सम्म
२. अनुगमन गरिने कार्यालय/संस्थाको नाम, ठेगाना :
३. राहत सम्बन्धी विषय हेर्ने स्थानीय पदाधिकारी :-
४. अनुगमन विधि (स्थलगत भ्रमण, अवलोकन, अन्तरवार्ता, अभिलेख अध्ययन, छलफल आदि):-

क्र.सं.	क्रियाकलाप/काम कारवाहीको विवरण	हाल सम्म लाभान्वित संख्या	वितरित राहत रकम	राहत प्राप्त गर्न बाँकी संख्या	कैफियत
१.	मृतकका हकदारलाई रु.१ लाख आर्थिक सहायता				
२.	मृतकका सन्ततिलाई छात्रवृत्ति वितरण				
३.	व्याक्तिगत सम्पत्ति क्षति वापत आर्थिक सहायता				
४.	अपहरणमा परेका व्यक्तिलाई रु.२५ हजारका दरले प्रदान गरिने आर्थिक सहायता				
५.	वेपत्ता पारिएका व्यक्तिका परिवारलाई रु.१ लाखका दरले प्रदान गरिने आर्थिक सहायता				
६.	अपाङ्गहरुलाई (प्रतिशतको आधारमा) आर्थिक सहायता				
७.	जनआन्दोलनका शहीद परिवारलाई मासिक जीवन निर्वाह भत्ता				
८.	जनआन्दोलनका घाइतेलाई मासिक जीवन निर्वाह भत्ता				
९.	जनआन्दोलनका घाइते विद्यार्थी/घाइतेका सन्ततिलाई छात्रवृत्ति				
१०.	आन्तरिक रुपमा विस्थापित व्यक्तिलाई पुनस्थापन कार्यक्रम				
११.	द्वन्द्व कालमा भएका सर्वसाधारणका विधवालाई दिने रकम रु. २५०००। वारे				

५. लक्षित वर्गमा कार्यक्रमको प्रभाव :-

६. कार्यक्रमको लक्ष्य अनुसार सम्पादन हुन नसकेको केही भए उल्लेख गर्ने :-

७. समग्र सम्पादित कार्यहरुको अवस्था बारे अनुगमन कर्ताको टिप्पणी :-

८. कार्यक्रम कार्यान्वयनका क्रममा देखिएका मुख्य समस्या र चुनौतिहरु :-

९. समस्या समाधानका लागि भएका प्रयासहरु :-

१०. सम्बन्धित कार्यालयको सुझाव तथा प्रतिक्रिया :-

११. अनुगमनकर्ताको सुझावहरु :-

अनुगमनकर्ताको

नाम, थर

दस्तखतः

मिति:

नाम, थर

दस्तखतः

मिति:

नाम, थर

दस्तखतः

मिति:

सम्बन्धित पदाधिकारीको

नाम, थर :-

दस्तखत :-

मिति :-

छाप :-

MONITORING FORMAT (District Level)

(To be filled up at district level in consultation with the implementing agencies)

1. Projects implemented by DTO:

- 1.1 No. of Projects for FY 2066/067:
- 1.2 No. of projects for which detailed design and estimates are completed:
- 1.3 No. of projects for which contract agreements are signed with users committees:
- 1.4 No. of projects for which tender notice is published:
- 1.5 No. of projects for which evaluation of tender is completed:
- 1.6 No. of projects for which contract is awarded:
- 1.7 No. of projects in which implementation has started:
- 1.8 No. of projects which are completed:
- 1.9 Total Financial Expenditure
 - 1.9.1 Recurrent: NRs.....
 - 1.9.2 Capital: NRs.....
- 1.10 Total no. of projects which shall be completed this year:

2. Projects Implemented by DDCs

- 2.1 No. of Projects for FY 2066/067:
- 2.2 No. of projects for which detailed design and estimates are completed:
- 2.3 No. of projects for which contract agreements are signed with users committees:
- 2.4 No. of projects for which tender notice is published:
- 2.5 No. of projects for which evaluation of tender is completed:
- 2.6 No. of projects for which contract is awarded:
- 2.7 No. of projects in which implementation has started:
- 2.8 No. of projects which are completed:
- 2.9 Total Financial Expenditure
 - 2.9.1 Recurrent: NRs.....
 - 2.9.2 Capital: NRs.....
- 2.10 Total no. of projects which shall be completed this year:

3. Projects implemented by Division office, DUDBC

- 3.1 No. of Projects for FY 2066/067:

- 3.2 No. of projects for which detailed design and estimates are completed:
- 3.3 No. of projects for which contract agreements are signed with users committees:
- 3.4 No. of projects for which tender notice is published:
- 3.5 No. of projects for which evaluation of tender is completed:
- 3.6 No. of projects for which contract is awarded:
- 3.7 No. of projects in which implementation has started:
- 3.8 No. of projects which are completed:
- 3.9 Total Financial Expenditure
 - 3.9.1 Recurrent: NRs.....
 - 3.9.2 Capital: NRs.....
- 3.10 Total no. of projects which shall be completed this year:

MONITORING FORMAT *(for each monitored project)*

1. Name of the Project:
2. Implementing Agency: (DDC, DTO, DUDBC, PCPRP)
3. Project District:
4. Project VDC/Municipality:
5. Implementation modality: (through users committees, contractors, force account)
6. Project cost:
 - 6.1 Estimated amount (NRs.):
 - 6.2 Contract amount (NRs.):
7. Share of users committee (UC) in case the project is being implemented through UC (NRs.):
8. Date of work commencement (as per agreement):
9. Date of work completion (as per agreement):
10. Physical progress of the project till date:
 - 10.1 Completion of foundation works
 - 10.2 Completion up to DPC level
 - 10.3 Completion up to ground floor
 - 10.4 Completion up to first floor
 - 10.5 Finishing works ongoing
 - 10.6 Work completed
 - 10.7 Handed over

(This menu of physical progress is indicative and applicable only for the buildings. Please specify the progress if not included in the above items. For works other than buildings specify the exact physical progress according to relevant milestone or item of work.)
11. Financial progress of the project till date:

11.1 Payment made till date (NRs.):

11.2 Payment that is estimated for the remaining period of the current FY (NRs.):

11.3 Specify whether the project will be ongoing for next FY: (yes/no)

11.4 If yes, the budget required for next FY (NRs.):

12. Quality of construction materials:

12.1 Specify the construction materials used:

12.1.1 Stone

12.1.2 Brick

12.1.3 Sand

12.1.4 Aggregates

12.1.5 Cement

12.1.6 Reinforcement bars

12.1.7 Wood

12.1.8

(Add other materials that are significant in terms of ensuring quality of the project)

12.2 Specify for each material whether the quality is very good, satisfactory or poor:

12.2.1 Stone:

12.2.2 Brick:

12.2.3 Sand:

12.2.4 Aggregates:

12.2.5 Cement:

12.2.6 Reinforcement bars:

12.2.7 Wood:

12.2.8

12.3 Specify whether the quality testing of materials have been carried out: Yes/No

12.4 If yes, specify the types of tests that have been performed:

12.5 Are the materials used locally available? Specify.

12.6 What is the quality of workmanship based on visual inspection?: good, satisfactory, poor

13. Supervision:

13.1 Specify whether the site-in-charge for the project has been appointed: Yes/No

13.2 Specify whether additional technician for the supervision of project has been hired: Yes/No

13.3 If yes, then provide the details as follows:

S. N.	Position	Number	Remarks

13.4 Specify whether the supervisor was present at site during site visit: Yes/ No

13.5 Specify whether the hording board mentioning project details was posted at construction site: Yes/No

14. Specify the problems faced during implementation and proposed solutions.

15. What are the strengths of project that you found after monitoring?

16. What are the weaknesses of project that you found after monitoring?

17. List of persons met during monitoring:

S. N.	Name	Position	Address

Name of Monitor:

Date of monitoring:

Signature:

Note:

It is mandatory to attach photograph of each project monitored.

मिति २०६७२१०

श्री जिल्ला प्रशासन कार्यालय ,
.....जिल्ला ।

विषय जानकारी गराइएको सम्बन्धमा

प्रस्तुत विषयमा शान्ति तथा पुनर्निर्माण सम्बन्धी गतिविधि र सोसंग सम्बन्धित विषयको कार्यक्रम तपसिल बमोजिम प्रचार प्रसार गर्न शान्ति तथा पुनर्निर्माण मन्त्रालयले त्यस जिल्ला स्थित रेडियो..... एफ. एमसंग सम्झौता गरेको छ । सम्झौता बमोजिमको कार्यक्रम नियमित रुपमा प्रसारण भए नभएको सिफारिस सम्बन्धित जिल्ला प्रशासन कार्यालयबाट पेश गर्नु पर्ने गरी सम्झौता गरिएको हुदा कार्यक्रम संचालन बारेमा त्यस कार्यालयबाट नियमित अनुगमन गरी उपयुक्त सुझाव प्रदान गरी सहयोग पुऱ्याइदिनुहुन अनुरोध गर्दछु ।

(हरिप्रसाद दवाडी)
उप सचिव

कार्यक्रम प्रसारण हुने दिन र समय
हरेक :.....

मिति २०६७/२/१०

श्री स्थानिय शान्ति समितिको कार्यालय ,
.....जिल्ला ।

विषय अनुगमन गरि प्रतिवेदन पेश गर्ने सम्बन्धमा

प्रस्तुत विषयमा शान्ति तथा पुनर्निर्माण सम्बन्धी गतिविधि र सोसंग सम्बन्धित विषयको कार्यक्रम तपसिल बमोजिम प्रचार प्रसार गर्न शान्ति तथा पुनर्निर्माण मन्त्रालयले त्यस जिल्ला स्थित रेडियो एफ. एमसंग सम्झौता गरिएको व्यहोरा जानकारी गराउन चाहन्छु । सम्झौता बमोजिमको कार्यक्रम नियमित रुपमा प्रसारण भए नभएको सम्बन्धमा त्यस कार्यालयबाट अनुगमन गरी कार्यक्रमको प्रभावकारीता सहित समय समयमा प्रतिवेदन मन्त्रालयमा पेश गर्नु हुन निर्देशानूसार अनुरोध गर्दछु ।

(हरिप्रसाद दवाडी)
उप सचिव

कार्यक्रम प्रसारण हुने दिन र समय
हरेक